TRANSPORTATION ASSOCIATION OF CANADA (TAC)

ANNUAL GENERAL MEETING OF MEMBERS

Wednesday, September 17, 2025, 11:00-11:35 AM (EDT)

VOTING REPRESENTATIVES PRESENT:

V. Bernicky (Town of Smith Falls)
S. Boakes (ITS Canada)
G. Chaput (Arcadis)
K. Cipywynyk (City of Melfort)
J. Dumont (Iter Safety)
J. Hawkins (NU)
B. Hollingworth (City of Hamilton)
J. Hulsman (Municipality of East Hants)
D. Jones (ON)
L. LaClaire (City of Vancouver)
C. Maniego (NT)
G. Noxon (Noxon Associates)
D. Passmore (Street Matters Planning and Design)
F. Pellerin (QC)
D. Penney (District of North Saanich)
I. Pilkington (by proxy, BC)
L. Pitts (Halifax Regional Municipality)
S. Pokharel (Stratum Logics)
J. Regehr (University of Manitoba)
F. Rizzardo (Emcon Services Inc.)
G. Sayyadi (City of Windsor)
P. Smith (AB)
S. Spencer (Exceptional Drone Services Canada)
M. Thompson (City of Calgary)
R. Wilcock (Corrugated Steel Pipe Institute)
T. Woodhall (BA Consulting Group)
O. Xiao (Cematrix)

OTHERS PRESENT:

J. Ahmad
M. Albatta (Transport Canada)
A. Alvarado (City of Montreal)
D. Angelakis (R.J. Burnside and Associates)
A. Azarnejad (Jacobs)
A. Baskin (BC)
J. Bousquet (QC)
O. Choudhry (City of Ottawa)
T. Churchill (Tetra Tech Canada)
C. Collier (City of Medicine Hat)
T. Demerse (BC)
J. Faizi (Region of Durham)
A. Fournier (City of Calgary)
T. Greaves (WSP)
E. Grégoire (QC)
C. Hollywood (CGH Transportation)
A. Horosko
J. Forest (City of Edmonton)
S. Judd (City of Port Moody)
M. Khashayapoor (Town of Halton Hills)
R. Mansell (Student, Toronto Metropolitan U.)
H. Mammeri (National Research Council)
J. Mason (ISL Engineering)
S. Maye (Electromega)
C. Mohammadi (Student, U. Toronto)
J. Nair (Region of Waterloo)
J. Pawluk (City of Edmonton)
B. Penet (HDR Inc.)
D. Penner (City of Winnipeg)
M. Ramezani (AtkinsRéalis)
O. Plante (WSP)
S. Saeiarasi (Hatch)
M. Saleh (Student, U. Alberta)
M. Scanlon (Dillon)
C. Smith (NL)
J. Smith (Good Roads)
T.M. Souissi (City of Montreal)
D. St-Laurent (QC)
E. Teymouri (PurePave)
K. Yang (AECOM)
K. Ye (Regional Municipality of York)
R.R. Yellamelli (SK)

STAFF PRESENT:

E. Andersen
M. Awatta
A. Bayoumy
M. Bourque
G. Cole
C. El Ghazal
R. Morrison
C. Stackpole
S. Wells

1. Introductory remarks and administration

It was noted that a quorum of members was present and that notice of the meeting had been given in accordance with the by-laws of the Corporation; the meeting was declared regularly constituted.

Doug Jones, TAC President, welcomed members and guests to the meeting. He acknowledged Board Directors in attendance and highlighted their strong commitment to the Association.

a) Review and approval of agenda

Mr. Jones drew attention to the agenda for the meeting and invited additions; none were proposed.

It was moved by F. Pellerin without objection and therefore carried that:

The agenda for the September 17, 2025 Annual General Meeting of Members be approved as circulated.

b) Review and approval of 2024 AGM minutes

Mr. Jones drew attention to the draft minutes of the Annual General Meeting of Members, held on September 12, 2024. He invited comments or corrections; none were proposed.

It was moved by M. Thompson without objection and therefore carried that:

The minutes of the meeting held on September 12, 2024 be approved as circulated.

2. TAC's 2024/25 Year in Review

Mr. Jones drew attention to TAC's *Year in Review 2024/25.* He noted it presents the work done in the last year in TAC's six technical focus areas and he observed that it reflects the collaborative nature of TAC's work.

a) President's Report

Mr. Jones reported that the last year has been successful for TAC, with record-breaking results in several categories. He acknowledged there may be challenges ahead, with changing political, social and economic environments. He suggested there will also be opportunities, and emphasized the importance of the transportation sector to move people and goods, connect our communities, enhance trading relationships and build our economy. He remarked that it will be more important than ever to work together through TAC to share information, build knowledge, promote best practices and encourage bold transportation solutions.

Mr. Jones presented TAC's performance indicators and noted they reflect overall positive results from last year.

In closing, Mr. Jones acknowledged everyone involved in the Association whose active participation contributes to the pursuit of TAC's vision of transportation that makes Canada safe, healthy and prosperous.

Questions were invited; none were raised.

It was moved by M. Thompson without objection and therefore carried that:

The President's Report be accepted as presented.

b) Executive Director's Report

Dr. Wells reported on TAC's operations with respect to the Association's five strategic priorities. She highlighted work undertaken to:

- Support TAC's councils and committees, including offering a variety of meeting formats
- Deliver the annual conference and exhibition
- Update TAC's website
- Build knowledge through pooled-fund and volunteer projects
- Release and promote TAC publications
- Deliver an online symposium on equity in transportation
- Improve TAC's library interface
- Offer learning opportunities through free webinars and online training
- Organize an online careers open house for students
- Support the governance and administration of the Association
- Ensure value for members in TAC's products and services

Questions were invited; none were raised.

It was moved by L. LaClaire without objection and therefore carried that:

The Executive Director's Report be accepted as presented.

c) Audited Financial Statements, 2024/2025

Mr. Thompson, TAC Treasurer, drew attention to the auditor's report and financial statements, covering the period from April 1, 2024 to March 31, 2025, that had been circulated in advance.

He provided the following highlights:

- The auditors stated that for the year ending March 31, 2025, the financial statements present fairly, in all material respects, the financial position of TAC and the results of its operations and its cash flows, in accordance with Canadian accounting standards for not-for-profit organizations.
- In terms of overall financial performance, the statements show that TAC had a surplus in net revenue of $535k in 2024/25. The surplus was attributed to the better-than-expected results of the 2024 conference and interest earned on TAC's investments.
- At the end of the fiscal year, TAC continued to have substantial reserves, with about $4.6 million internally restricted and approximately $3.5 million unrestricted. Internally restricted funds include reserves for technical publications, an Emergency Reserve Fund, COVID-19 subsidies and a few special projects. The Board manages its unrestricted funds cautiously, considering risks and opportunities that TAC may face and new or special initiatives that may be undertaken.

In summary, Mr. Thompson said that the statements for 2024/25 show that TAC achieved good financial results in the last fiscal year. He confirmed that the Board of Directors had approved the audited financial statements for presentation to members.

It was moved by M. Thompson without objection and therefore carried that:

The audited financial statements of the Transportation Association of Canada for fiscal year 2024/2025 be accepted as presented.

i. Appointment of Auditors 2025/26

Mr. Jones reported that Raymond Chabot Grant Thronton had completed an extended mandate as TAC's external auditors. He noted their service was completely satisfactory but it is considered good practice to periodically change external auditors, so TAC staff had invited proposals from qualified auditors for a new three-year mandate. Mr. Jones conveyed the decision of the Board to appoint Welch LLP as TAC's auditors for a three-year period and explained that confirmation of that appointment is required at the AGM.

It was moved by G. Chaput without objection and therefore carried that:

Welch LLP be appointed public accountant (auditors) of the Corporation until the next Annual General Meeting or until a successor is appointed, at such remuneration as may be fixed by the directors and the directors be authorized to fix such remuneration.

3. TAC Leadership – Electing Directors

Mr. Jones noted that seats in the federal/provincial/territorial (F/P/T), municipal and members-at-large categories of membership are subject to election. He explained that the Executive Committee had nominated a slate of candidates and that a call for nominations had been distributed to TAC's members and no further nominations were received. He presented candidates for election for three-year terms.

It was moved by F. Rizzardo without objection and therefore carried that:

The following are elected as TAC Directors in the F/P/T/ category of membership and shall continue in office until the 2028 Annual General Meeting, at which time they shall be eligible for re-election in accordance with By-law No. 1 of the Corporation:

- Tracy Allen
- Kelly Cain
- Sean Dutton
- Peter Geddes
- Stephanie Hébert
- Doug Jones
- Cathy Maniego
- Kevin Volk

And the following are elected as TAC Directors in the municipal category of membership and shall continue in office until the 2028 Annual General Meeting, at which time they shall be eligible for re-election in accordance with By-law No. 1 of the Corporation:

- Barbara Gray
- Lucas Pitts

And the following are elected as TAC Directors in the members-at-large category of membership and shall continue in office until the 2028 Annual General Meeting, at which time they shall be eligible for re-election in accordance with By-law No. 1 of the Corporation:

- Martin Jobke
- Patrick Puccini

4. Hearing from Members – Open question period

Mr. Jones opened the floor to questions about TAC's governance and operations; none were raised.

Jack Mason was randomly selected from non-Board member meeting participants as the winner of a $250 coupon to be used towards any TAC product or service in the next year.

5. Adjournment

Mr. Jones thanked everyone for their participation and contributions to a productive meeting; the 2025 AGM was adjourned.