

TRANSPORTATION ASSOCIATION OF CANADA (TAC)
ANNUAL GENERAL MEETING OF MEMBERS
Thursday, September 12, 2024, 10:00-10:50 AM (EDT)

VOTING REPRESENTATIVES PRESENT:

J. Berezowsky (City of Winnipeg)	F. Pellerin (QC)
N. Colucci (Township of Muskoka Lakes)	S. Pokharel (Stratum Logics)
J.-F. Gysel (Cogytum)	F. Rizzardo (Emcon Services Inc.)
P. Hackett (NS)	C. Smith (by proxy, EnviroCentre)
S. Hébert (Transport Canada)	M. Thompson (City of Calgary)
D. Jones (ON)	A. Widger (Allan Widger Consulting)
L. LaClaire (City of Vancouver)	T. Woodhall (BA Consulting Group)
L. Lai (Smats Traffic Solutions)	

OTHERS PRESENT:

O. Adeniran (Lakehead University)	B. McPhee (CBCL)
S. Afzal (ICBC)	J. Mohacsi (WSP)
S. Ahmed (QC)	A. Moore (NB)
J. Arcaro (HDR Inc.)	R. Morales (Arcadis)
V. Ayan (City of Edmonton)	E. Nasiriamiri (University of Waterloo)
A. Azarnejad (Jacobs)	M. Pearson (BC)
F. Choudhury (Toronto Transit Commission)	O. Plante (WSP)
T. Chowdury (City of Hamilton)	P. Raaymakers (Standards Council of Canada)
G. Cimini (Stantec Consulting)	M. Saleh (University of Alberta)
M. Cowan (SK)	G. Sayyadi (City of Windsor)
M. Delibasic (30 Forensic Engineering)	H. Schlegl (Town of Milton)
M. Doucet (Dillon)	K. Schram (MB)
A. Fouillard (Dillon)	L. Sellers (Parsons)
C. Fourie (Dillon)	O. Shebeeb (ON)
J. Hair (exp)	F. Sheikh Alzoor (Stantec)
C. Hedges (Transportation Research Board)	S. Sultana (BC)
F. Kamran (Université de Laval)	K. Szabo (City of Calgary)
T. Kanyi (NB)	M. Ta-ala (City of Edmonton)
B. Kirk (CAVI)	M. Tayyaran (Transport Canada)
E. Knudtson (City of Calgary)	S. Thomas (City of Regina)
H. Langille (Halifax Regional Municipality)	S. van Huizen (City of Brandon)
M. Lim (EVO Experience Design)	R. Weatherburn (Dillon)
B. Marquis (QC)	W. Wong (R.V. Anderson)

STAFF PRESENT:

E. Andersen	G. Noxon
A. Bayoumy	C. Stackpole
M. Bourque	S. Wells
C. De Grandpré	

1. Introductory remarks and administration

It was noted that a quorum of members was present and that notice of the meeting had been given in accordance with the by-laws of the Corporation; the meeting was declared regularly constituted.

Peter Hackett, TAC President, welcomed members and guests to the meeting. He acknowledged Board Directors in attendance and highlighted their strong commitment to the Association.

a) Review and approval of agenda

Mr. Hackett drew attention to the agenda for the meeting and invited additions; none were proposed.

It was moved by M. Thompson without objection and therefore carried that:

The agenda for the September 12, 2024 Annual General Meeting of Members be approved as circulated.

b) Review and approval of 2023 AGM minutes

Mr. Hackett drew attention to the draft minutes of the Annual General Meeting of Members, held on September 15, 2023. He invited comments or corrections; none were proposed.

It was moved by D. Jones without objection and therefore carried that:

The minutes of the meeting held on September 15, 2023 be approved as circulated.

2. TAC's 2023/24 Year in Review

Mr. Hackett drew attention to TAC's *Year in Review 2023/24*. He noted it presents the work done in the last year in TAC's six technical focus areas and he observed that it reflects the collaborative nature of TAC's work.

a) President's Report

Mr. Hackett remarked on the value of the TAC network which brings together the expertise of transportation practitioners from across the country. He said it is encouraging to see the growth and evolution happening in the Association. He observed that TAC's membership is expanding, more people are involved on councils and committees, contributions to collaborative products are increasing and access to TAC's technical resources is improving. He suggested it is an exciting time to be involved in the Association as new stakeholders and members bring new perspectives and innovations to the business of transportation.

TAC's performance indicators were presented and it was noted they reflect overall positive results from last year.

In closing, Mr. Hackett acknowledged everyone involved in the Association whose active participation contributes to the pursuit of TAC's vision of transportation that makes Canada safe, healthy and prosperous.

Questions were invited; none were raised.

It was moved by F. Pellerin without objection and therefore carried that:

The President's Report be accepted as presented.

b) Executive Director's Report

Dr. Wells reported on TAC's operations with respect to the Association's five strategic priorities. She highlighted work undertaken to:

- Support TAC's councils and committees, including offering a wider variety of meeting formats;
- Deliver the annual conference and exhibition;
- Enhance communications;
- Build knowledge through pooled fund and volunteer projects;
- Address emerging and critical issues;
- Release and promote TAC publications;
- Grow TAC's library collection and offer technical information services;
- Offer learning opportunities through free webinars and online training;
- Deliver TAC's Awards Program;
- Support the governance and administration of the Association;
- Ensure value for members in TAC's products and services.

Questions were invited; none were raised.

It was moved by N. Colucci without objection and therefore carried that:

The Executive Director's Report be accepted as presented.

c) Audited Financial Statements, 2023/2024

Mr. Thompson, TAC Treasurer, drew attention to the auditor's report and financial statements, covering the period from April 1, 2023 to March 31, 2024, that had been circulated in advance.

He provided the following highlights:

- The auditors stated that for the year ending March 31, 2024, the financial statements present fairly, in all material respects, the financial position of TAC and the results of its operations and its cash flows, in accordance with Canadian accounting standards for not-for-profit organizations.
- In terms of overall financial performance, the statements show that TAC had a surplus in net revenue of \$764k in 2023/24. The surplus was attributed to the better-than-expected results of the 2023 conference and improved interest earned on TAC's investments.
- At the end of the fiscal year, TAC continued to have substantial reserves, with about \$3.4 million internally restricted and approximately \$4.0 million unrestricted. Internally restricted funds include reserves for technical publications, an Emergency Reserve Fund, COVID-19 subsidies and a few special projects. The Board manages its unrestricted funds cautiously, considering risks and opportunities that TAC may face and new or special initiatives that may be undertaken.

In summary, Mr. Thompson said that the statements for 2023/24 show that TAC achieved good financial results in the last fiscal year. He confirmed that the Board of Directors had approved the audited financial statements for presentation to members.

It was moved by F. Rizzardo without objection and therefore carried that:

The audited financial statements of the Transportation Association of Canada for fiscal year 2023/2024 be accepted as presented.

i. Appointment of Auditors 2024/25

Mr. Hackett reminded members of the obligation at the Annual General Meeting to appoint auditors for the current fiscal year. As background, he noted that Raymond Chabot Grant Thornton LLP had completed the second of a three-year mandate from 2021/22 through 2023/2024. He conveyed the recommendation of the Board of Directors that Raymond Chabot Grant Thornton LLP be appointed as the auditor for 2024/25.

It was moved by M. Thompson without objection and therefore carried that:

Raymond Chabot Grant Thornton be appointed public accountant (auditors) of the Corporation until the next Annual General Meeting or until a successor is appointed, at such remuneration as may be fixed by the directors and the directors be authorized to fix such remuneration.

3. TAC Leadership – Electing Directors

Mr. Hackett noted that seats in the federal/provincial/territorial (F/P/T), municipal and members-at-large categories of membership are subject to election. He explained that the Executive Committee had nominated a slate of candidates and that a call for nominations had been distributed to TAC's members and no further nominations were received. He presented candidates for election for three-year terms.

It was moved by S. van Huizen without objection and therefore carried that:

The following are elected as TAC Directors in the F/P/T/ category of membership and shall continue in office until the 2027 Annual General Meeting, at which time they shall be eligible for re-election in accordance with By-law No. 1 of the Corporation:

- Cory Grandy
- Ryan Klos
- Stephen Loutitt
- Brian Matheson
- Kyle Toffan

And the following are elected as TAC Directors in the municipal category of membership and shall continue in office until the 2027 Annual General Meeting, at which time they shall be eligible for re-election in accordance with By-law No. 1 of the Corporation:

- James Berezowsky
- Michael Thompson

And the following is elected as TAC Director in the members-at-large category of membership and shall continue in office until the 2027 Annual General Meeting, at which time they shall be eligible for re-election in accordance with By-law No. 1 of the Corporation:

- Marc Boucher
- Scott Stewart

4. Hearing from Members – Open question period

Mr. Hackett opened the floor to questions about TAC's governance and operations; none were raised.

Marc Doucet was randomly selected from non-Board member meeting participants as the winner of a \$250 coupon to be used towards any TAC product or service in the next year.

5. Adjournment

Mr. Hackett thanked everyone for their participation and contributions to a productive meeting; the 2024 AGM was adjourned.