

Maintenance & Operations Committee

Agenda – 2022 Fall Meeting

Edmonton Convention Centre

Saturday October 1, 9-12:30, Salon 3

Past Chair: Jules Michaud, New Brunswick Department of Transportation, and Infrastructure

Chair: Heather McClintock, Wood Environment & Infrastructure Solutions

Vice Chair: Jason Kittle, Toronto Parking Authority

Secretary: Vacant

 Background information available on [SharePoint](#)

9:00		CALL TO ORDER	
9:00 – 9:05	1.	Welcome and introductions	Heather McClintock
9:05 – 9:20	2.	Administration	
	a)	Approval of agenda	Heather McClintock
	b)	Approval of minutes of previous meeting	Jason Kittle
	c)	Secretariat Updates	Jason Kittle
		- Review technical currency of publications	
		- Identify specific suggestions for new online training courses	
	d)	Messages from TAC	Heather / Jason
9:20 – 9:30	3.	Past action items	Jason Kittle
9:30 – 10:30	4.	Changing Ways for Our Changing Climate: 2022 Conference theme discussion	All participants
	5.	Round Table discussions	All participants
10:30 – 10:50		BREAK	
10:50 – 11:15	6.	Round Table discussions continued	All
	7.	Health and Safety Moment	Volunteers/All
	a)	Staffing	Frank Rizzardo
11:15 – 12:00	8.	Presentation(s) & Discussions	
	a)	Bats and Bridges	Robin Taylor, Lorraine Andrusiak

	b) Benchmarking winter maintenance practices survey	Audrée Perreault
	c) Winter Forecast Outlook	Diar Hassan/Heather McClintock
12:00 – 12:15	9. Project & Activity Updates	Heather McClintock
	a) Pooled Projects in Development	
	i. Culverts project 42% (+10%) funded - 30 months on the list	Champion Needed
	b) Pooled Projects in Progress - none	
	c) Volunteer Projects	
	i. Benchmarking Winter Maintenance Practices survey	Audrée Perreault
	d) New Project Proposals to bring forward – Volunteer Champions	Leads needed to draft scope
	i. Staff retention	
	ii. AT Maintenance Standards / LOS	Edmonton, Winnipeg
	iii. Severe Weather Event Infrastructure Impacts	BC
	iv. Others?	
12:15 – 12:30	10. Committee Members	
	a) Secretary nominations	Heather McClintock
	11. Other Items	
12:30	ADJOURNMENT	
12:30	Group Lunch	