

Professional Development Committee

Draft Agenda – 2022 Fall Meeting

Saturday, October 1, 2022 – 14:30 MT to 17:30 MT
Edmonton Convention Centre, Salon 1

Chair: Janelle Warren, Catalis

Vice-Chair: David Hein Secretary: David Unrau, Town of Petawawa

Documentation available in the Committee's [SharePoint folder](#)

14:30		CALL TO ORDER	
14:30 – 14:35	1. Opening Remarks		Janelle
14:35 – 15:20	2. Administration		
	a) Approval of meeting minutes (2022 September 13)		Janelle
	b) Approval of agenda		Janelle
	c) Introductions / Roundtable		All
	i. How are you adapting / preparing for the “grey” wave?		
	d) TAC Online Training Development		All
15:20 – 15:35	3. Committee Updates		Janelle
15:35 – 15:55	4. Presentation / Generative Discussion – “Networking: Getting the most out of events”		Janelle
15:55– 16:10		Break	
16:10 – 16:45	5. Presentation / Generative Discussion – “Recommendations for Providing Meaningful Training” (discussion on what works and doesn’t work – online, self-paced, subject matter may dictate some of the variables)		David H.
16:45 – 17:00	6. Committee Work Plan		Janelle
17:00 – 17:30	7. Other Business		
	a) Recruiting new members		All
	b) Next meeting presentations, etc.		All
	c) Closing remarks		Janelle
17:30		ADJOURNMENT	