

TAC BOARD SELF-ASSESSMENT SURVEY

Summary of April 2019 Responses

1. Commitment to Vision, Mission and Strategic Priorities		
Statement	Agree	Disagree
The Board fully understands TAC's vision, mission and strategic priorities and uses this information as the standard against which all decisions are made.	15 (100%)	0
The Board ensures an appropriate and effective strategic planning process is in place and actively participates in the strategic planning process.	15 (100%)	0
Comments		
<ul style="list-style-type: none"> - The vision of TAC includes "Transportation that makes Canada safe, healthy and prosperous". I have not heard or seen a lot of line of sight into how TAC is making Canada more healthy. With such a prominent spot is the vision, I wonder if more emphasis on health should be included - Strong alignment & discipline to the strategy. - Because of the turnover of Board members, I don't believe all members are aware of the vision, mission etc. The structure of the meeting repeating, reminding the Board of their responsibility is a useful tactic. 		

2. Achievement of TAC's Objectives		
Statement	Agree	Disagree
The Board focuses on outcomes rather than on the means of achieving them.	14 (93%)	1 (7%)
The Board conducts research on member needs and level of service satisfaction, using this information to develop or revise programs and services.	15 (100%)	0
The Board monitors TAC programs and services against industry benchmarks and the annual plan, using objective and measurable criteria.	14 (93%)	1 (7%)
Comments		
<ul style="list-style-type: none"> - The KPI that we discussed was for the management of the organization. Maybe KPI for how we are delivering on the vision, focus areas, mission, strategic priorities are required as well. - My take is the Board is interested in how outcomes are achieved. - Member issues are considered and researched with options presented for Board consideration. Information is concise and detailed enough to enable the issue to be illuminated for a decision. - I think we monitor benchmarks but don't think they are compared to "industry benchmarks". 		

3. Achievement of Meeting Agendas		
Statement	Agree	Disagree
Board members provide the President or Secretary with items to be placed on the Board agenda.	13 (100%)	0
The Board receives sufficient information, in a timely fashion, to have productive discussions and to facilitate decisions.	15 (100%)	0
The Board spends most of its time addressing decision items.	12 (80%)	3 (20%)
The Board provides clear direction regarding the nature of, and responsibility for, follow-up.	15 (100%)	0

Comments
<ul style="list-style-type: none"> - Nice combination of items today - not too technically detailed/oriented presentations. Each agenda is designed to advance TAC incrementally along the strategic journey. New energy is enabled & relevancy to an ever-changing environment is orchestrated. - Attendance was low. - Board turnover is a continuous challenge. - The Board spends sufficient time addressing decision items.

4. Conduct of Board Meetings		
Statement	Agree	Disagree
Time spent is proportionate to the importance of the agenda item.	15 (100%)	0
Meetings adhere to schedule.	14 (100%)	0
Sufficient opportunity is provided to allow for thorough discussion on issues, and when necessary, decision items are put to a vote, with the results duly noted.	15 (100%)	0
Board meetings are conducive to consensus building: a climate of mutual respect and trust reigns amongst directors and between directors and TAC staff.	14 (100%)	0
Comments		
<ul style="list-style-type: none"> - I have only seen the Board act in a very respectful way. - With a new chair and co-chair may be helpful to lay out the annual calendar of more corporate agenda items i.e., when does the Board entertain compensation adjustments for staff etc. Good Board training & orientation-ongoing needs of organizational support from the Board. - Guest speaker was good. Encourage keeping up this practice. - Meetings adhere to schedules most of the time. - Very good discussions this year. 		

5. Board / TAC Office relationship		
Statement	Agree	Disagree
The Board engages a skilled Executive Director and provides him or her with the authority and support to run the TAC office.	14 (100%)	0
The Board seeks and respects the opinion of the TAC staff on specific issues.	14 (100%)	0
The Board mandates a committee comprising the Past President, President and Treasurer to review the performance of the Executive Director annually, based on committee-approved performance criteria.	14 (100%)	0
The Board has a clear understanding of the respective roles and responsibilities of Board Directors and the TAC staff.	14 (100%)	0
The Board takes responsibility for the accuracy of minutes of meetings as well as for recording any post-meeting dissenting votes.	14 (100%)	0
Comments		
<ul style="list-style-type: none"> - Exceptional staff - highly effective leaders. Always well organized meetings and events. 		

6. Governance and Fiduciary Oversight		
Statement	Agree	Disagree
The Board offers orientation sessions to new directors as well as opportunities for skill development to current directors.	13 (100%)	0

The Board approves and monitors the specific mandates and activities of the TAC councils and Board committees (e.g., Executive Committee, Small Municipalities Task Force).	13 (100%)	0
The Board is aware of any projects and programs, funded by third parties and administered by TAC staff, but directed by external guiding bodies.	13 (100%)	0
The Board ensures that appropriate policies are in place to satisfy all its legal and fiduciary responsibilities (e.g., banking and investment policy, risk assessment and insurance coverage, financial control, delegation of authority, conflict of interest), and reviews and revises them as appropriate.	13 (100%)	0
The Board receives and reviews information about TAC financial results and status of statutory filings and payments; identifies issues that need to be addressed; and monitors progress on requested actions.	13 (100%)	0
The Board approves the annual audited financial statements and implements audit recommendations, as appropriate.	13 (100%)	0
The Board receives and reviews the annual budget information package and approves the final budget prior to implementation.	13 (100%)	0
Comments		
<ul style="list-style-type: none"> - Solid performance. - It is really important to have as many DMs attend as possible. - I believe it is still the case that orientation sessions are offered to new directors. 		

7. Other Suggestions for Improvement

- Re-defining the committee structures is a very important step in aligning changes to the strategic direction. I think it is a critical step forward.
- I think the Board meetings are run well and that there is good opportunity for discussion. Thanks for running a good Board meeting.
- Refer to comments during roundtable.
- Well run meeting with relevant materials.
- Enjoyed the Zipper presentation today. Economic development/transportation is an important topic. Would have preferred a Canadian speaker. Canadian content so much more relevant to TAC Board.
- David Zipper's presentation was very good. Somehow, the Board did not seem to respond to his observations. I found this reaction to be a concern. Are we focusing on the right issues, projects, tech advancements? Should we be looking at things with a new lens?
- Consider other modes, like rail, logistics and multi-modality